YOUR DEDICATED NEWSLETTER

Dear Sponsors,

Welcome to our dedicated sponsors’ newsletter and thank you for your ongoing support in 2016.

As a valued sponsor of international students, we want to ensure you have all the information you need to advise your students, and direct you to the appropriate contacts across the University.

If at any time you need to contact the team here at Melbourne, please do not hesitate to get in touch with us directly at sponsors-oa@unimelb.edu.au. For the Australia Awards program please contact Catherine and the Australia Awards team at aus-awards@unimelb.edu.au. Our full list of contacts are on the back page.

Once again we look forward to welcoming your students in 2017. Happy Holidays!

RESOURCES AND SUPPORT FOR YOU AND YOUR STUDENTS

Where to start: futurestudents.unimelb.edu.au/info/sponsors

Make sure you check out our dedicated webpage for sponsors and sponsored students.

Here you can find links to all the information that you’ll need including:

- Our student support and enrichment services
- Relevant service contacts, and
- Our Australia Awards Scholarships program.

We’ll also be posting student profiles, events and other announcements to help keep you up to date with everything happening at the University.

If we can include additional information on this page that would help you, please let us know.
SERVICES FOR STUDENTS

The University offers one of the most comprehensive student support networks in Australia, with support that includes academic skills development, health and counselling, housing and accommodation.

Here are some services and programs you may not know about.

— **Stop 1: essential for all students**

To connect students with the right services at the right time the University has developed the Stop 1 service which is the first port of call for students regarding all aspects of their enrolment including student services and support.

Students can contact the team online, by phone or in person and should make themselves familiar with the Stop 1 website and its resources.

[students.unimelb.edu.au/stop1](students.unimelb.edu.au/stop1)

— **Support and advice for students studying with family: recommended for all students with families in Australia**

The University offers a range of advice and support specifically for these students and their families.

Services available include the free Language Support and Professional Development Program for spouses of international students.

We also provide advice about childcare, schooling and the cost of living if you’re coming to Australia with your family.

[services.unimelb.edu.au/international/life-and-study/family](services.unimelb.edu.au/international/life-and-study/family)

— **Student advising: highly recommended for all students**

To help students maximise their time at the University, students can book one-to-one appointments with the student advising team. The trained advisors will help students clarify their educational and career goals, and with a focus on academic, personal and career development, work with students to plan a successful transition to, through and beyond university.

[studentconnect.unimelb.edu.au](studentconnect.unimelb.edu.au)

— **Safer Community Program: maintaining a safe and supportive University community**

Safety for all students is one of our highest priorities. The Safer Community Program brings together services which deliver safety (such as the Campus Security Escort Service) with a very proactive approach to safety. This fosters a safe learning, working and living environment at the University of Melbourne while encouraging students to be responsible for their own personal safety and the safety of others.

Features of the program include a smartphone app with a personal safety checklist, safety tips and contact points for the 24/7 campus security.

[safercommunity.unimelb.edu.au](safercommunity.unimelb.edu.au)
NEWS AND UPDATES

Rankings

The University performed strongly in 2016 and retained its number #1 ranking in Australia and #33 in the world, as confirmed in the Times Higher Education (THE) World University Rankings. This marks Melbourne’s seventh consecutive year in the world’s top 40 universities. More of our rankings can be found in the table below.

<table>
<thead>
<tr>
<th>Ranking body</th>
<th>Global ranking</th>
<th>Rank in Australia</th>
<th>QS World University Rankings by Subject (only shows world top 20)</th>
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<th>Rank in Australia</th>
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For more information: futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings

OSHC changes

The University’s preferred provider of Overseas Student Health Cover (OSHC) is now Bupa (effective 1 October 2016).

Details about the cover options available, costs and extent of coverage are provided at the Bupa OSHC website.

As part of the standard cover, Bupa provides access to a 24 hour emergency helpline for medical, legal and interpreting services. A Bupa OSHC representative is also available at the University’s Student Health Service.

Students who have purchased their OSHC through Allianz Global Assistance before 1 October 2016 will continue to be supported and have access to Allianz’ 24 hour emergency helpline for medical, legal, interpreting and other services.

Students are still able to nominate or transfer to another OSHC provider at any time.

More information: services.unimelb.edu.au/international/visas/oshc
Email: ia-oshc@unimelb.edu.au

Admissions

Priority processing and application fee waivers are available for sponsored applicants

In order to benefit from priority processing, students must:
- clearly identify the sponsor’s full name and details and the full name of their scholarship on their application
- specify the deadline of the sponsorship or scholarship.

For application fee waivers

The applicant or Education Agent assisting the applicant must also contact ia-waiver@unimelb.edu.au and provide the following information:
- the name of the sponsor and the name of the scholarship
- proof of sponsorship letter or financial guarantee (where the student has already been awarded a scholarship)
- the sponsorship or scholarship deadline for receipt of an offer outcome and confirmation of acceptance from the University of Melbourne
- a link to your website for verification.
Financial guarantee, sponsorship and scholarship letters

Sponsored international students must supply a financial guarantee letter when they accept their offer. You will need to include the following in the financial guarantee letter:

1. Current date
2. Student’s full name and date of birth or other supplementary ID
3. Sponsored course name, which must correspond to offered course
4. A clear statement that all fees will be paid directly to the University (if applicable)
5. Whether the University should invoice the sponsor directly or send invoices to the student
6. Sponsor contact name(s), email address and billing address for invoicing and queries
7. Funding details, including:
   - dates
   - exact amount or percentage of tuition fees covered by sponsor,
8. Course duration and statement that sponsor will cover fees for the full duration of course OR specified period that student is sponsored for
9. OSHC arrangements, whether sponsor-organised or student-organised (OSHC must be paid in advance for the full visa duration).

If the sponsor will pay the University to arrange cover on behalf of the student, the letter must also state the type of OSHC:
   - visa length OSHC
   - single cover OR family cover

Important: if the funding outlined in the financial guarantee does not cover tuition fees for the full course duration or OSHC, the student must submit a signed Financial Guarantee Shortfall Agreement, provided with the sponsored student’s acceptance agreement which will be sent out once an offer is made.

PEOPLE AND EVENTS

The University of Melbourne is proud of its sponsored students, whose high calibre and drive contribute to strengthening relationships and community engagement around the world.

Meet the students

Carolina Bermudez
Master of Social Policy
COLFUTURO recipient, Colombia

“...I had the opportunity of doing two intensive subjects in Indonesia (one in Jakarta and one in Yogyakarta). This was very enriching for my career as we got to study with students and professors from Indonesia, discussing social policy issues such as health, education, migration, food security, among others.”

Noviana Aisyiah
Master of Public Administration
Australia Awards Scholar, Indonesia

“The University of Melbourne offered the course that matched my needs and interest in enhancing my future career in the public sector.”

“The Australia Awards Scholarship has helped me to reach my dreams and goals.”
Melbourne welcome for sponsored students

Special events were held earlier this year to celebrate the arrival on campus of our new sponsored students.

Australia Awards

The University welcomed all Australia Awards Scholars onto campus for the Introductory Academic Program from 18 January to 18 February this year.

The IAP is a preparatory subject provided to Australia Awards Scholars before the start of semester. It helps the new scholars make a smooth transition to study in Australia as well as acquire academic skills by introducing them to the Australian academic environment. For five weeks, the incoming scholars have been attending sessions in critical thinking, thesis writing, research skills, academic writing and computer literacy.

The University is committed to providing high level support to our Australia Awards scholars, with a range of services tailored specifically to their needs. Dedicated staff are also on hand to provide them with advice and support during their study.

University of Melbourne Welcome Event

Each year, the University holds a function for commencing international sponsored students to celebrate their arrival on campus. This event marks their academic, cultural, social and personal journeys so far. The Welcome Event encourages students to achieve academic excellence and enhance their professional and personal networks during their studies.

In 2016 the event was attended by over 100 students and many of their sponsors from a wide range of countries, including Indonesia, Peru, Kazakhstan, Brunei, Malaysia and Botswana to name just a few.

Students learned about the services available to them such as the Academic Skills Unit and heard from current University of Melbourne students about the networks and alliances they have developed in their time at Melbourne so far.

Pictured: celebrations with commencing international sponsored students in May 2016.

WANT MORE? VISIT PURSUIT

The University is proud to share stories about our world-changing research through Pursuit. Subscribe now: pursuit.unimelb.edu.au.

You can also take a virtual tour of our Made Possible By Melbourne research showcase.
CONTACT US

1. sponsors-oa@unimelb.edu.au
2. aus-awards@unimelb.edu.au
3. other helpful contacts by country:

<table>
<thead>
<tr>
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<th>Country/Regional Manager</th>
<th>Telephone</th>
<th>Email</th>
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<tbody>
<tr>
<td>Africa, Central Asia, Mexico and South America</td>
<td>Kimberley Nance Recruitment Manager</td>
<td>+61 3 8344 6096</td>
<td><a href="mailto:kimberley.nance@unimelb.edu.au">kimberley.nance@unimelb.edu.au</a></td>
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<tr>
<td>China</td>
<td>Lily XIE Country Manager</td>
<td>+86 8518 6918</td>
<td><a href="mailto:yi.xie@unimelb.edu.au">yi.xie@unimelb.edu.au</a></td>
</tr>
<tr>
<td>Europe, Russia and the United Kingdom</td>
<td>Samantha Fossey Recruitment Manager</td>
<td>+61 3 9035 6330</td>
<td><a href="mailto:samantha.fossey@unimelb.edu.au">samantha.fossey@unimelb.edu.au</a></td>
</tr>
<tr>
<td>Hong Kong, Macau, South Korea and Taiwan</td>
<td>Jessica Yan Recruitment Manager</td>
<td>+61 3 8344 9820</td>
<td><a href="mailto:jeyan@unimelb.edu.au">jeyan@unimelb.edu.au</a></td>
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<tr>
<td>India</td>
<td>Vinod Mirchandani Country Manager</td>
<td>+91 98 2029 4705</td>
<td><a href="mailto:vmi@unimelb.edu.au">vmi@unimelb.edu.au</a></td>
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<tr>
<td>Indonesia</td>
<td>Denok Sri Sukartinah Country Manager</td>
<td>+62 21 520 0407</td>
<td><a href="mailto:denok.s@unimelb.edu.au">denok.s@unimelb.edu.au</a></td>
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<tr>
<td>Japan and the Philippines</td>
<td>Patricia Migallos Account Manager (on maternity leave until Jan 2017)</td>
<td>+61 3 8344 2616</td>
<td><a href="mailto:pimi@unimelb.edu.au">pimi@unimelb.edu.au</a></td>
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<tr>
<td>Malaysia</td>
<td>Kar-Yee Ong Country Officer</td>
<td>+603 2615 7319</td>
<td><a href="mailto:ongky@unimelb.edu.au">ongky@unimelb.edu.au</a></td>
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<tr>
<td>Middle East, Pakistan, Bangladesh, Turkey/North Africa, Mauritius and Nepal</td>
<td>Ti-Ming Boon Recruitment Manager</td>
<td>+61 3 8344 9766</td>
<td><a href="mailto:tboon@unimelb.edu.au">tboon@unimelb.edu.au</a></td>
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<tr>
<td>North America (Canada and US)</td>
<td>Joanna Buckingham International Office Network Manager</td>
<td>+61 3 8344 8827</td>
<td><a href="mailto:north-america@unimelb.edu.au">north-america@unimelb.edu.au</a></td>
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<tr>
<td>Singapore</td>
<td>Joanna Buckingham International Office Network Manager</td>
<td>+61 3 8344 8827</td>
<td><a href="mailto:joanna.buckingham@unimelb.edu.au">joanna.buckingham@unimelb.edu.au</a></td>
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<tr>
<td>South East Asia and Sri Lanka</td>
<td>Claire Bingley Recruitment Manager</td>
<td>+61 3 8344 9666</td>
<td><a href="mailto:c.bingley@unimelb.edu.au">c.bingley@unimelb.edu.au</a></td>
</tr>
</tbody>
</table>

For sponsors who need to discuss joint funding or other research specific arrangements for students you can also contact Carmella Prideaux, Graduate Research Partnerships Advisor at: cprid@unimelb.edu.au
International Admissions

The University has reorganised contact points and management of applications to streamline processing and improve application processing times.

Note: all Australia Awards applications and enquiries should go directly to aus-awards@unimelb.edu.au

| COURSE |
|-----------------|-----------------|-----------------|
| Application Stage | Undergraduate | Graduate Coursework | Graduate Research |
| Submit an application | futurestudents.unimelb.edu.au/admissions/applications/online-application-info | | |
| Upload further supporting documentation | sis.unimelb.edu.au/onlineapplication | | |
| Enquiries and follow-up before an outcome has been made | ia-supppdoc@unimelb.edu.au | | rhd-admissions@unimelb.edu.au |
| Enquiries and follow-up after an outcome has been made | ia-Undergrad@unimelb.edu.au | ia-Grad@unimelb.edu.au | |
| Accept an offer | ia-accept@unimelb.edu.au | | |
| Overseas Student Health Cover enquiries | ia-oshc@unimelb.edu.au | | |
| Refund of fees | ia-refund@unimelb.edu.au | | |
| General enquiries | ask.unimelb.edu.au/app/ask | | |
| | 13MELB (13 6352) within Australia | | +61 3 9035 5511 outside Australia |

Invoices and finances

If you wish to discuss any of your finance or invoice matters with our staff, please email: sa-fees@unimelb.edu.au

Transcripts and other information

To request transcripts or other information you require about your students, please contact us at: sponsors-oa@unimelb.edu.au.